

**NEWNHAM ON SEVERN PARISH COUNCIL  
AND  
BURIAL AUTHORITY**

Clerk to the Parish Council:  
Mrs V P Roberts  
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**Minutes of the meeting of Newnham on Severn Parish Council  
Held at The Armoury Hall on Monday 26<sup>th</sup> July 2010 at 7pm**

**Actions**

**Present:** Cllr Mrs D Edwards, Cllr Mr C Harrison, Cllr Mr R Mann,  
Cllr Mrs W Anderson, Cllr Mr N Wardell, Cllr Mr F Bihlmeier,  
Cllr Mr G Murray, Cllr Mrs J Baber.

**In Attendance:** Mrs Joy Larkham, Mrs Linda Love, Miss V Roberts (clerk)

**Welcome, Apologies and Emergency Procedures:**

The meeting was officially opened and was chaired by Cllr Baber.  
No apologies were received.  
Emergency procedures were explained to the members of the public that were present.

**Declarations of Interest:**

No declarations of interest were received.

**Public Session:**

Mrs Linda Love wished to bring to the Council's attention that the trees in the chains are now affecting Manor House – as the tree pollarding is on the Agenda it was agreed to include this later.

**Agreement of Minutes of Previous Meeting:**

The minutes of the previous meeting held on Monday 28<sup>th</sup> June 2010 were agreed as a true record and signed accordingly.

**Matters Arising from Previous Minutes:**

The chair advised Cllrs that all actions from the previous meeting had been undertaken, apart from the following items that are awaiting response:

The police were contacted with regard to the current situation at Hyde Bank but no response has yet been received.

Contact has been made with the school. The path has been moved slightly further away from the soak-away area and has been tarmaced. Further discussion re the soak-away may be necessary dependent upon next winter's bad weather. The Head confirmed that the muddy area would be re-seeded.

Cllrs Harrison and Bihlmeier will be looking at the Emergency Plan in more detail during August and will update the Parish Council at the meeting in September.

**Cllr Harrison/  
Cllr Bihlmeier**

Cllr Edwards has a meeting with building inspector and Nigel Jenkins (builder) to discuss the current situation with the Victoria Hotel and will try to obtain a finish date – Cllrs will be kept informed.

**Cllr Edwards**

Cllr Edwards has been in contact with the doctors surgery to advise them that the Silver Fox café will be coming up for auction. The practice manager suggested contact with Primary Care Trust – Cllr Edwards has undertaken this on behalf of the Parish Council but no feed back has been received yet.

	Actions
<p>Cllrs were in agreement that confirmation letters be sent to Steve Bluett and Chris Handscombe to advise them of the agreed course of action for repairs/maintenance of the millennium binoculars.</p>	Clerk
<p><b>1 Casual Vacancy:</b> Four applications were received for the position of co-opted Parish Councilor:</p> <ul style="list-style-type: none"> <li>• Joy Larkham</li> <li>• Margaret Coles</li> <li>• Trevor Firman</li> <li>• Anthony Heeks</li> </ul> <p><b>Cllr Edwards chose to abstain from voting.</b> Cllrs considered all the applications received. Following a vote by the Cllrs the co-opted position was offered to Mrs Joy Larkham. The unsuccessful candidates will be advised by letter.</p>	Clerk
<p><b>2 New Matters and Correspondence:</b></p> <p>a <b><i>GPFA Membership – ‘Glos Playing Field Assoc’.</i></b> The cost of membership is currently £50 per annum and provides benefits such as free advice and access to long standing and current expertise. It was proposed by Cllr Edwards to join. This proposal was seconded by Cllr Harrison. All Cllrs were in agreement.</p> <p>b <b><i>Reed Beds:</i></b> Cllr Baber and Cllr Bihlmeier met with specialist(s), who have explored the flora and fauna area at The Cliff and who will provide feedback to the Parish Council. It was felt that there are areas that are currently being mown that should be left uncut as this will be more beneficial to habitat. It was agreed to await the report.</p> <p>c <b><i>Memorial to Barbara Allsopp</i></b> Cllrs voted 5 to 3 in favor of the memorial stone – Cllr Bihlmeier has visited Forest Stone quarry – a large unpolished stone approx 5’ high and 2’5” wide with rectangle cut in and machined for engraving or plaque - stone would be £150. The quarry are prepared to set up a choice of three stones for Cllrs to view, it was agreed that Cllr Bihlmeier is to contact Forest Stone to arrange for the viewings. It was also agreed that the Clerk should check to ensure that the Parish Council have the necessary authority to purchase this memorial. Cllrs are in favor of considering the placing of this at The Beeches – further discussion will take place at a later meeting when more details are known.</p> <p>d <b><i>Winter preparations:</i></b> There are currently 13 bins - two of which are damaged and need replacing. It was agreed that 4 more bins need to be purchased.</p> <p>e <b><i>Mrs Gregory – siting of donated bench:</i></b> The bench will be a forest stone bench and will be placed along the footpath at the back of the Church overlooking the river. It was proposed by Cllr Edwards that this be accepted. This proposal was seconded by Cllr Harrison. All Cllrs were in agreement – letter of agreement to be sent.</p> <p>f <b><i>Bollards – Ken Morris:</i></b> There are currently 42 wooden posts in The Chains of which 20 are in need of urgent attention. A quote for 20 bollards of £ 710 has been received. It was proposed by Cllr Edwards to accept this quote and to proceed with the replacements. This proposal was seconded by Cllr Murray. All Cllrs were in agreement.</p>	<p>Clerk</p> <p>Cllr Bihlmeier</p> <p>Cllr Murray</p> <p>Clerk</p> <p>Cllr Baber/Clerk</p>

		<b>Actions</b>
g	<p><b>Pollarding of Lime Trees:</b> Cllr Baber contacted five separate companies to discuss the pollarding of the various trees around the village. As it would appear that some of the trees along the Churchyard/A48 wall towards Bullo may not be safe, it was suggested Cllr Baber would contact Highways and discuss pollarding of these trees with them. It was agreed to obtain quotes for the pollarding of all lime trees in the High Street. Trees considered in need of treatment are to be discussed again at the meeting in September.</p>	<b>Cllr Baber/Clerk</b>
h	<p><b>Parish Plan:</b> It was agreed by Cllrs that, following the meeting between the Parish Council and Parish Plan Steering Group Wed 14<sup>th</sup> July, the parking, website and environmental groups have now completed all their works and can now be closed down - a letter of thanks is to be written to each of the three groups. This was proposed by Cllr Murray the proposal was seconded by Cllr Anderson. All Cllrs were in agreement. The issues remaining are the village hall, lighting, street lighting and The A48.</p> <p>Cllr Diana Edwards briefly updated the Cllrs with the new proposals for energy cuts using part night time operating street lighting. The County Council Street Lighting Department are contacting all parish councils to seek their support in this initiative; the decision on lighting to become part time would be decided and monitored closely using surveys taking into account the safety of residents in the agreed areas. It was proposed by Cllr Harrison that we advise of the Parish Councils Support for the scheme, this proposal was seconded by Cllr Edwards, all Cllrs were in agreement.</p> <p>It has been brought to the attention of the Parish Council that the lighting group may be wishing to separate from Parish Council. Cllr Baber read out a copy of letter addressed to Sue davenport from Milo Kerr. It was agreed that Cllr Mann should attend the meeting with the lighting group and obtain a copy of the plan of action for fundraising and the current balance/finances and advise the Parish Council of the current situation. Further discussion took place that it was felt inappropriate for Phases 2 and 3 to be considered in view of the new proposals re energy cuts currently being discussed. It was also agreed that it needs to be minuted at the lighting group meeting that the lighting group are to remain under the Parish Council umbrella. It was agreed to write to Milo Kerr and include a copy of the letter sent to Sue to ensure that Milo is kept in communication.</p>	<p><b>Cllr Baber/Clerk</b></p> <p><b>Clerk</b></p> <p><b>Cllr Baber/Clerk</b></p>
i	<p><b>Newnham Memorial:</b> To discuss the cleaning and re-lettering of the memorial. Cllr Anderson advised the Parish Council that there is a Memorial fund based in London who could possibly help with costs for repairs etc. It was agreed that Cllr Murray approach the British Legion for a donation towards the cost of the works needed. It was also agreed that the Parish Council contact GAPTC and Don Dryhurst to obtain quotes/contacts for quotes.</p>	<b>Cllr Baber</b>
j	<p>The clock tower survey was circulated to Cllrs and it was agreed to obtain quotes for the more urgent works.</p>	<b>Cllr Baber/Clerk</b>
<b>3</b>	<p><b>Planning:</b> The following Planning applications were reviewed Underhill House – conversion of barn to create holiday let (revised scheme) P1253/10/FUL – no observations were made. PlayHutNewnhamCofESchool – erection of a replacement ElliottMedwayBuilding – P1283/10/FUL no observations were made. 3 Dean Cottage – permission has been granted.</p>	

**Actions**

**4 Financial Matters:**

The Income and Expenditure as Appendix A was agreed – cheques were signed where necessary.

**5 Matters Brought by Cllrs:**

a Cllr Baber advised the Cllrs that the fence surrounding the tennis courts has been broken – Cllrs Harrison and Bihlmeier offered to look into whether they could fix it themselves. Should this not be possible, then it was agreed to contact Mr Ken Morris who has previously carried out repairs to the fence to obtain a quote for the work.

**Cllrs Harrison & Bihlmeier**

b Cllr Baber advised the Cllrs that consideration should be given during precept discussions that a £100 allowance can be paid to elected Cllrs.

c Mr Meek was asked by the Chair to remove the weeds growing through the cracks on the surface of the tennis courts - this works has been carried out.

d Cllr Baber advised that four houses have now been sold at Sheens Meadow.

e Cllr Murray advised the Cllrs that the Grove Farm bridge next to the right of way between Oakland Park and land belonging to Mr Hill was in need of attention. As this is not Parish Council responsibility it was agreed that Cllr Murray advise the public footpath dept at the County Council.

**Cllr Murray**

f Cllr Murray advised that the seat renovations around the village will hopefully commence next week.

g Cllr Anderson advised that the street cleaning took place at 7am! This is too early for residents and the Parish Council received not advance notice that this was happening as requested and so the exercise was wasted. It was agreed to contact the Highways Department.

**Clerk**

h Cllr Anderson advised that the notice board is being placed on side of Red Lion House tomorrow.

Cllr Stephen McMillan spoke to Cllrs on County Council matters

**6 Relevant dates for NOSPC:**

- 1 Date of next meeting Monday September 27<sup>th</sup> 2010 at The Armoury Hall
- 2 Newnham Annual Show – 4<sup>th</sup> September 2010

**The meeting was formally closed at 9.25pm**

Signature of Chair .....

Date .....

Signature of Clerk .....

Amendment to minutes of the 26<sup>th</sup> July 2010 – agreed at the Parish Council meeting held on 27<sup>th</sup> September 2010.

1 Casual Vacancy should read Cllr Edwards abstained from voting in the interests of neutrality

2h Parish Plan should read ‘the issues remaining are the village hall lighting and the A48’

Signed by the chair at the meeting as an amendment.

## Appendix A Income and Expenditure

### Income

Mr Rigby	Beeches Rental	160.00
Ms Stewart	Allotment Rental	25.00
<b>Total Income</b>		<b><u>185.00</u></b>

### Expenditure

Mr Meek	July Salary	227.50
Mr Griffiths	July Salary	50.00
Clerk	July Salary	203.56
CiLCA	Training	150.00
GAPTC	CiLCA Support Training	100.00
GAPTC	Reference Books	75.35
Smiths of Derby	Clock Works	1336.56
Westbury Wood	Grass Cutting/Hedge Cutting	750.00
Cllr J Baber	Refund for purchase of printer ink	15.77
S E Fowler	Clock Tower Survey	646.25
<b>Total Expenditure</b>		<b><u>3554.99</u></b>