

**NEWNHAM ON SEVERN PARISH COUNCIL  
AND  
BURIAL AUTHORITY**

**Minutes of Meeting held at The Armoury Hall  
Monday 28<sup>th</sup> June 2010**

The meeting was chaired by Cllr Mrs J Baber.

**Welcome, Apologies and Emergency Procedures**

Present: Cllr Mrs J Baber, Cllr Mr G Murray, Cllr Mr F Bihlmeier, Cllr Mrs W Anderson,  
Cllr Mr C Harrison, Cllr Mrs D Edwards.

Apologies: Apologies were received from Cllr Mr R Mann

**Declarations of Interest:** No declarations of interest were received

**Public Session**

- a Representatives from the Post Office attended the meeting to advise the Parish Council that a public access defibrillator is to be installed in the village. As the Club is due to incorporate an emergency room in the near future, it was discussed that this would be the most practical place to erect this unit, which is housed in a green box, is portable and would be fixed to the wall of the building. The advice given is that there would be no need for the unit to be insured. (No units have been recorded as vandalized and units would be replaced under these circumstances).  
Full training will be given for up to 15 people.  
It was proposed by Cllr Anderson and Sec by Cllr Edwards that this proceed.

**Agreement of Minutes of Previous Meeting:**

- a Minutes of Meeting held on Tuesday 25<sup>th</sup> May.  
Minutes agreed and signed

**Matters Arising from Previous Minutes:**

- a Clerk's Training  
The CILCA Training is recognised as the 'benchmark' for current training. It was agreed by all Cllrs present that the Clerk undergo this training with the exception of Cllr Edwards who felt that training should be unnecessary as the Clerk has been in post for 12 years approximately, and that as keepers of the purse she felt it would be of no benefit to the community.  
Other training courses from GAPTC are to be investigated with a view to the Clerk attending those that are possible.
- b Donation of seat and tree  
A request has been received from Mrs Gregory to erect a seat and a tree in memory of her late husband. Both have been agreed to in principle.  
Cllr Murray to meet with Mrs Gregory to discuss in detail and report back to the Parish Council at the July meeting.

G Murray

c	<p>Clock Tower</p> <p>3 quotes for survey are now available to be discussed.</p> <p>Two of the quotes received were in the region of £950, the third in the region of £550. It was agreed by all Cllrs present to accept the lower quote from S E Fowler and to proceed with this survey. Works/repairs are not committed to at this stage and the recommendations can be used to obtain quotes for later works.</p> <p>Acceptance letter to be sent.</p>	Clerk
d	<p>Resignation</p> <p>confirmation has now been received from Tony Heeks and the advert for a new Cllr has been placed in the village.</p>	
e.	<p>It was agreed to write to the Police to seek advice on the current situation at Hyde Bank.</p>	Clerk
f.	<p>It would appear that the footpath at the School has been started but not completed and the drainage hole has not been dug.</p> <p>Cllr Baber has agreed to visit the School to discuss the path in conjunction with the allotment weed situation.</p>	Chair
g.	<p>Cllr Harrison &amp; Cllr Bihlmeier advised the Council that a letter is ready to be sent regarding the Emergency Plan asking if there any volunteers who may have skills that they would be happy to utilise in an emergency.</p>	C Harrison F Bihlmeier
h.	<p>It was agreed to write to the Business Group (through the website) to seek alternative ideas for advertising.</p>	Chair
i.	<p>Cllr Edwards has spoken to Tony Gwynne with regard to the present status of the Victoria Hotel and advised Cllrs that he will be speaking to the builder.</p> <p>It is felt the situation is hopeful as the scaffolding still remains up.</p>	
j.	<p>Cllr Edwards advised the Council that Mr Yarworth has attended court to defend his applications for the Slaughtermans Business at Orchard Court. The injunction remains in place and although business can continue there must be no odour- if odours occur then residents must log this with dates/times etc and make both the Parish and District Councils aware.</p>	
k.	<p>The PTS are now directly in touch with Carolyn Mitchell at FoDDC to seek funding from all available avenues.</p>	
l.	<p>Cllr Baber advised that Sheens Meadow sales remain static at the moment.</p>	
m.	<p>Gates and bollards at Masonic Car Park - it was previously agreed to send a letter to retrieve these into Parish Council possession - letter not sent as Chair looking in detail at the original car Parking Agreement before contact is made.</p> <p>Westbury on Severn Parish Council are meeting to discuss the possible closing/moving of the Doctors Surgery to Newnham - it would appear that the Masons have been contacted to discuss the possibility of the Surgery using the Masonic Car Park.</p> <p>Therefore, would this be open to the Public for use?</p> <p>Cllr Edwards suggested that maybe further negotiation be made by the Parish Council. Cllr Baber and Cllr Edwards are to attend the meeting</p>	J Baber D Edwards

and will advise the Parish Council of the outcome at the July meeting.

- n. Cllr Murray advised that Gordon has cut back growth to improve visibility at the junction of Dean Road and the High Street.
- o. Cllr Edwards has been in contact with Library Services with regard to the stock at library - they feel that this is working well as, since the refurbishment, visits and borrowings have increased along with takings.

#### Casual Vacancy:

Applications to be considered for the June meeting have been received from:

Joanna Senior, Victoria House, High Street, Newnham on Severn, Glos.  
Trevor Firman, Clumber House, High Street, Newnham on Severn, Glos.  
Nick Wardall, The Cottage, 5 East View, Newnham on Severn, Glos.  
Margaret Coles, 7 Penby Lawn, Dean Road, Newnham on Severn, Glos.

All Cllrs present were in favour of electing Nick Wardell to the position of Councillor on Newnham on Severn Parish Council & Burial Authority. Unsuccessful Candidates will be advised by letter and asked if they wish to be re-considered for the next vacancy.

Clerk

Cllr Edwards abstained from voting. She felt that, as member of both the Parish and District Councils, there was a need to remain unbiased.

#### 1. New Matters and Correspondence:

- a. Public Convenience Security - a complaint has been received with regard to the locking and unlocking times not being adhered to. Mr Griffiths had been reminded of the times at the beginning of June. Cllr Anderson has offered to speak with Osian to ensure all is going smoothly.
- b. Public Convenience cleaning and waste removal. A complaint was received during the week that the regular cleaner was absent as the bins were not emptied - this situation only occurs only when the regular cleaner is on holiday.
- c. Parish Council representative for the Parish Forum Meeting 13<sup>th</sup> Sept 2010. Cllr Baber and Cllr Bihlmeier to attend.
- d. Tennis Court Surface - a complaint has been received from a visitor to the Village regarding the condition of tennis court surface. It was agreed to acknowledge the letter, but to explain that there are currently no funds allocated to this.
- e. Allotments - Amendments to original agreements and suggested new scheme(s) for the compost area were discussed. The Allotment Association has now been formed consisting of Joe Gray, Martin Clarke, Georgina Hutton, Berol Phillips and Mr Giles. It is not compulsory for current allotment holders to join but will be for new allotment holders at a cost of £5 per year. A copy of the new Agreement has been received. The Parish Council felt that it would be more beneficial for all Allotment Tenants to be members to allow for the rules to be enforced globally. It was proposed by Cllr Mr G Murray and Seconded by Cllr Mrs D Edwards that the new Allotment Agreement be accepted

WAnderson

J Baber  
F Bihlmeier

Clerk

Clerk



significant to do justice to the achievements of Barbara throughout the village. Cllr Bihlmeier suggested that a large inscribed rock be placed in the village. Cllr Baber suggested a flagpole. It was agreed that Barbara would have appreciated both of these.

Cllr Bihlmeier has agreed to investigate the costs of the rock and a flagpole for further discussion.

- l Cllr Harrison suggested to the Chair that a member of the Parish Council might undertake viewing planning applications prior to meetings to help to facilitate discussions. Cllr Anderson and the Clerk will liaise on any plans that the Clerk feels need further discussion.
- m The Notice board for the side of Red Lion House is almost completed. The Council felt it was preferable to erect this first before ordering a second notice board for the village.
- n Parish benches. Cllr Murray has been trying to get quotes for hardwood for 13 benches (6 at Toilet Area, 5 at The Green, 2 at the Play Area)  
**(Nicks approx £2000) (Forest Products £551 plus £279 inc bolts etc total cost of £830).**  
Proposed Wendy Sec Diana all present in agreement to accept quote and proceed with works.  
**Thanks were minuted to Graham.**
- o Peace Garden - brief update on the current status.  
Roger Grounds has advised the Chair of the Parish Council of concerns that person(s) are cutting back the yew hedges in the Peace Garden. Roger would like notices sent out. It was agreed that a laminated notice be placed in this area in the hope this will prevent any further damage.

Chair

## 2. Planning:

New application for 10 Hyde Bank - alterations and erection of a single storey Extension - No observations confirmation to be sent to FoDDC.  
Permission Granted: 9 The Green and The Ship Inn

Clerk

## 3. Financial Matters:

Income (inc Burial Board) and Expenditure since last meeting. See Appendix A.

It was agreed that the Clerk would locate the invoice for purchasing the business notice boards and try to ascertain the agreements made with the local businesses. This will be discussed again at the July meeting.

Clerk

## 4. GAPTC

Update on Chair's Training Day 17<sup>th</sup> June- excellent day's training.  
Many points to follow up on in future meetings.

## 5. Matters Brought by Cllrs:

Minor briefings only - all matters requiring NOSPC/financial decisions to be included on next agenda and raised at next meeting

Cllr Baber

A glass memorial bottle was donated to Barbara Allsopp many years ago and Cllr Mrs J Baber is now trying to trace this.

Cllr Mr G Murray suggested asking Mrs Lloyd of 4 Mornington Terrace

Chair

Reminder of Parish Plan meeting 14<sup>th</sup> July - time to be advised ASAP.

Clerk

Cllr Murray

A menu from the snack bar has been placed in the Parish Council notice board at The Cliff - please can this be removed.

Chair

The hedge in the area of the Cliff needs cutting back - it was agreed that this would be undertaken at the correct time of the year.

The BT manhole in the Cliff Car Park is subsiding - it was agreed that the Clerk would write to advise BT of this situation and ask that it be rectified/repared.

Clerk hold

The foliage is now overhanging the public right of way along Dark Orchard and there is a suspected rat infestation. Cllr Edwards has contacted FoDDC who inspected the area and cannot find any trace of rats, although it is now believed that this is in the area of the derelict shed and will still need checking. The Leylandi trees are also raising and eroding the footpath in this area.

Clerk  
(GAPTC)

An address for Mr Weyman who owns this property is 45 Brooklands Park, Longlevens, Gos.

Cllr Bihlmeier

There is to be a Riverside Path meeting with The Wildlife Trust on 9<sup>th</sup> July. Cllr Mrs J Baber will attend

J Baber

6. Relevant dates for NOSPC:

Street Fair - Saturday 10<sup>th</sup> July  
PCSOs - tba

**Formal Closure of Meeting 10.05 pm**