

**NEWNHAM ON SEVERN PARISH COUNCIL
AND
BURIAL AUTHORITY**

Clerk to the Parish Council:

**Mrs V P Roberts
31. Winfield
Newent
Glos. GL18 1QB
01531 828171 after 5pm
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**Minutes of the meeting of Newnham on Severn Parish Council
Held at The Armoury Hall on Monday 29th November 2010 at 7pm**

Present:

**Cllr Mrs J Baber, Cllr Mr G Murray, Cllr Mrs J Larkham, Cllr Mr R Mann,
Cllr Mrs W Anderson, Cllr Mr F Bihlmeier.**

In Attendance:

G Cooper, S Faircloth, A Fedden, Cllr Mr S McMillan, Miss V Roberts (Clerk).

Welcome, Apologies and Emergency Procedures:

- 1 The meeting was officially opened at 7pm and was chaired by Cllr Mrs J Baber who welcomed all who were present.
- 2 Apologies were received from Cllr Mrs D Edwards and Cllr Dr M Coles.
- 3 The Emergency procedures were explained to members of the public who were present.

Declarations of Interest:

No declarations of interest were received.

Public Session:

The impending Library closures were discussed - see new matters.

Cllr Stephen McMillan spoke to Cllrs on various County Council issues with a special focus on libraries, schools and the proposed budget cuts.

Agreement of Minutes of Previous Meeting:

The minutes of the previous meeting held on Monday 25th October 2010 were agreed and signed as a true record.

1 **Matters Arising from Previous Minutes:**

Burial ground:

Further requirement for both memorial and burial ground
Condition of the burial ground in general - Cllr Mrs J Baber/Rev Juliet Stephenson

Due to illness absence this agenda item has been postponed until the meeting to be held on the 31st January 2011.

(Would all cllrs please read up current burial agreements/charges previously circulated via email in preparation for discussion)

Action

All Cllrs

2	<p>Parish Plan:</p>	
a	<p>Christmas lighting:</p> <p>Cllr Mann advised that the uplighters are now installed and completed, the lighting at the top of village is now installed and all are ready for the switch on which only leaves the Christmas Tree to complete. Cllr Mann has received a quote for replacing the 8 lights at the Clock Tower, including automatic timer, perhaps for consideration in the future.</p> <p>Cllr Baber reminded the Parish Council that the certificates for the installation of the uplighters need to be received before the lighting is used, Cllr Mann has agreed to obtain these on behalf of the Parish Council.</p> <p>Cllr Baber also reminded the Parish Council of the agreement to install a notice of the known donators to avoid any need to enter the Chains.</p> <p>The current electricity supply is provided by NPower at the Clock Tower there will now be 2 lights at 70w from 3pm midnight 4th Dec to 6th Jan operating from this supply, the Clerk is to make a note in any change to the consumption during this time. Cllr Baber enquired as to the provision of the electric at additional points in the village re relevant invoicing - will contact Highways to ascertain that it still acceptable to use these points.</p>	<p>Cllr Mann</p> <p>Clerk</p> <p>Chair</p>
b	<p>Tennis courts:</p> <p>Cllr Baber enquired as to the current usage against the possible future maintenance costs – it was agreed to write to the Steering group to ask if this can be investigated.</p>	<p>Clerk</p>
c	<p>Community safety:</p> <p>It has been requested that Neighbourhood Watch is included on the Agenda – re Cllr Dr Margaret Coles. As Cllr Dr Coles was absent due to illness this agenda item has been postponed until the meeting to be held on the 31st January.</p>	
d	<p>Dog fouling</p> <p>Cllr Baber approached the Parish Council to seek permission to purchase dog fouling signs. As these will now have a protective coating for the wording they are slightly more expensive than the original choice. Cllr Mann reminded the Parish Council of the need to make sure there is consistency with this signage so that the message is clear in all areas of the village. It was agreed that Cllr Baber and Cllr Mann meet to discuss.</p>	<p>Cllr Baber/ Cllr Mann</p>
e	<p>Parking re Masonic Hall</p> <p>Letter sent – reply awaited.</p>	
3	<p>Energy saving scheme:</p> <p>A successful open meeting was held on Tuesday 23 November 2010 and Lesley Smith from County Council is producing a report to feed back to the Parish Council, Cllr Dr M Coles is meeting with Lesley Smith to form a meeting at Penby Lawn for those elderly who were unable to make the initial meeting. The Parish Council will then discuss further.</p>	<p>Chair/Clerk</p>
4	<p>Barbara Allsopp memorial stone:</p> <p>Cllrs Mrs Wendy Anderson, Cllr Mrs Joy Larkham, Cllr Mrs D Edwards and Cllr Mr G Murray wished this to be re-visited after many comments were received from parishioners, who felt the memorial stone would not have been suitable for Barbara in the Peace Garden. It was proposed by Cllr Mrs J Larkham to place the memorial on the Green this was seconded by Cllr Murray and all Cllrs present were in agreement. The stone has been quoted now at £100 with the plaque costing £37.60, delivery and</p>	

5	<p>placement will be approx £150.</p> <p>St Peter's school fence:</p> <p>Cllrs Mrs J Baber and Cllr Mrs D Edwards met with Claire Cook at the school. It was agreed by all present that the replacement costs of the fence were too high. Cllr Mrs Diana Edwards had suggested at the meeting that the repair of the fence should be investigated and Cllr Mrs J Baber suggested match funding between the Parish Council and the School. After much discussion the Parish Council felt that they were not responsible for the provision or up-keep of this fence and that it is the responsibility of the school and the education authority to keep the children within the school grounds. It was proposed by Cllr G Murray and seconded by Cllr Mrs J Larkham to send a letter to the school. All Cllrs present, bar the Chairman, were in agreement.</p>	Chair/Clerk
6	<p>Emergency Plan:</p> <p>This has now been updated by the Clerk with the contacts available so far and has been returned to Cllr Bihlmeier today further numbers are to be added for the volunteers before the document is formatted and finalized.</p>	Cllr Bihlmeier/ Clerk
7	<p>Highways issues:</p> <p>a <i>Bollards/hand rails adjacent to Red Lion House</i> – Highways are to investigate the installation of these but have advised that, should the Parish Council wish for a higher specification re design/material to that which they are willing to supply, then the Parish Council will need to pay the difference.</p> <p>b <i>The pavements in the Kingsmead/Dean Road</i> area are to be reviewed upon completion of the Keith Bell development at Sheens Meadow.</p> <p>c Following the recent accident at the entrance to <i>St Peter's church</i> the repairs in this area will be finished and tidied up as soon as possible.</p> <p>d The safety of pedestrians has been recognized at the <i>Dark Orchard/Station Road</i> junction. Although at the present time funding has not been made available for this, Highways are prepared to arrange some quotes for consideration.</p> <p>e The <i>anti skid surfacing</i> needs to be replaced at the pelican crossing near the Clock Tower, which Highways are considering within their next year's budget</p> <p>f The <i>pavement outside the George Café</i> is severely cracked and a pedestrian hazard. Highways have agreed to replace the present slab stones with a bituminous material retaining any slabs for future use in the village</p> <p>g Clock Tower:</p> <p>Cllr Mrs J Baber and the Clerk are awaiting the outcome of the funding application before this matter proceeds. Once this decision is received the relevant information will be fed back to the Parish Council.</p>	Chair/Clerk
8	<p>Re-pollarding of Limes:</p> <p>Cllr Baber approached the Parish Council to seek permission to weed out all non-Lime trees from within The Chains. Permission was given for this but it was agreed to leave the flowering cherry tree by the Clock Tower.</p> <p>Cllr Baber was also given permission to have the broken branch on a tree at The Beeches removed.</p>	Chair

<p>1 2</p>	<p>Cllr Anderson enquired as to the outcome of the application for Trading at the Victoria Hotel site – at the present time the applicant has been refused permission but is able to appeal.</p> <p>Cllr Anderson advised the Parish Council that people are enquiring as to the availability of bungalows within the village – Cllr Baber had coincidentally spoken a week prior with the Planning Dept to ask if bungalows could be considered in any future planning applications.</p> <p>Cllr Mann advised the private party at the Victoria Hotel took place without any incidents/damage.</p> <p>Relevant dates for NOSPC:</p> <p>4th December – formal switching on of Christmas lights Date of next meeting Monday 31st January 2010 at The Armoury Hall</p> <p style="text-align: center;">Formal Closure of Meeting</p> <p>Date</p> <p>Signature</p>	<p>Cllr Baber</p>
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Amendment to Minutes

Minute no 2a ... the current electricity supply is provided by NPower at the Clock Tower there will now be 2 lights at 70w from 3pm midnight 4th Dec to 6th Jan operating from this supply, the Clerk is to make a note in any change to the consumption during this time. Cllr Baber enquired as to the provision of the electric at additional points in the village re relevant invoicing - will contact Highways to ascertain that it still acceptable to use these points. SHOULD HAVE ALSO STATED that Cllrs advised the Chair to let the matter rest but the Chair will continue to contact Highways.

Minute No 7d ... the safety of pedestrians has been recognized at the **Dark Orchard/Station Road** junction. Although at the present time funding has not been made available for this, Highways are prepared to arrange some quotes for consideration. SHOULD HAVE READ Highways are prepared to discuss some further issues for consideration.

Appendix A

Income

FoDDC	Quick Win Money	£2500.00	
FoDDC	Street Cleaning Salary Rebate	£875.00	
Allotments	Rental 2010/2011 Mr Price	£30.00	
Burial Board	Burial Fees	£232.00	(Mrs Mullens, Vera Smith, Margaret Smith)
Burial Board	Burial Fees	£83.00	(Mrs Grice)
		£3720.00	

Expenditure

Aon	Insurance	£248.80	
Forestry Operations	Part Pollarding	£1856.50	
NPower	Electricity	£41.87	
RBL	Wreath	£18.50	Chq # 1617
Greenfields	Play Area Works	£793.13	Chq # 1618
SLCC	Membership	£72.00	Chq # 1619
S J Handscombe	Quick Win re Lighting	£1200.00	Chq # 1621
D & A Electrical	Quick Win re Lighting	£1300.00	Chq # 1622
Forest Equipment	Dog Waste Collections	£61.69	Chq # 1623
Mr Meek	Nov Salary	£227.50	
Mr Griffiths	Nov Salary	£50.00	
Clerk	Nov Salary	£203.56	
Mr Meek	Dec Salary	£227.50	
Mr Griffiths	Dec Salary	£50.00	
Clerk	Dec Salary	£203.56	
Hammon Split	Plaque re Memorial Stone	£37.60	Chq # 1624
		£6592.21	