

Newnham on Severn Parish Council
and Burial Authority

Minutes
Monday 25th January 2010 at 7pm

Present Cllr A Heeks (Chair), Cllr Ms J Baber, Cllr G Murray, Cllr Mrs W Anderson, Cllr S Samuel, Cllr F Bihlmeier, Cllr Mrs D Edwards, Cllr C Harrison.

Apologies Cllr N Stephens

In Attendance Cllr S McMillan, PC1600 Sian Roberts, Mrs V Roberts (Clerk)

Welcome, apologies and emergency procedure

• **Declarations of Interest**

Action

• **Minutes of previous meeting**

The minutes of the meeting held on Monday 30th November were agreed and signed

Check minutes at Library and ensure that these are available – Clerk will deliver these by post and double check their arrival – can be hand delivered when in village if missing.

VR

• **Police Report**

One incident involving tyres and one regarding a number plate, criminal damage to two vehicles – one involving paint stripper and one involving a vehicle being scratched.

• **Matters arising from previous meeting(s)**

Handrail on Severn Street steps – Sue Dubois – awaiting response

Accident at Littledean/Pleasant Stile correspondence – response read – GCC and Mr Gifford are corresponding directly and hopefully meeting on site. It was agreed that the Parish Council would contact both parties to ascertain outcome.

VR

Uneven Pavement – Kingsmead – response read chase again March 2010.

• **Matters raised by Parishioners**

1 Great Green Community Bus – Sue Dubois

2 Stage Coach bus from Lydney to Gloucester (73) to change onto Gloucester bus to Cinderford (31) is only a three minute window – Cllr Edwards has agreed to approach transport committee. Parish Council to write to Stage Coach to enquire if times can be altered when timetables next set.

VR

3 Overhang from David Holder Severn Street onto footpath please cut back – it was agreed

VR

• **Planning matters**

1 **Mr Yarworth – Orchard Court** – Bristol Inspectorate has refused appeal agent “Brock” encouraging to appeal again – residents still have great concern that business still operating even though appeal refused. Mr Larkham has received letter and call from Fred Larkham advising he intends to take this to the national papers and watchdog. District Council has gone to the expense of High Court injunction to cease trading.

2 **Permission Granted** - Bullo Pill Docks P0133/09/DISCON, Discharge of Conditions (02) & (03) landscaping/materials on Planning Ref P0168/09/FUL

3 **New Application** - Site at Sheens Meadow P2194/09/FUL, Substitution of house type Previously approved for Plot 14 and 15 under planning permission P1319/09/FUL. **No Obs**

4 New Application - Crows Nest The Grange Village P2131/09/FUL Replacement of existing facilities incl pottery workshops, games room, social spaces/café and storage spaces (revised scheme). **No Obs**

5 New Application - Rubber Mills Bullo Docks P0036/10/OUT Outline application for the erection of two detached dwellings with ancillary works. **No Obs**

Cllrs have advised they are unable to use the online planning application viewing facility – Parish Council to write to advise Planning Dept of this issue.

VR

- **Financial matters**

Income and Expenditure as Appendix A was agreed by cllrs

£200 from Sara Thompson – Newnham Children’s Trail

Cllr Samuel has spoken with Sara who fully understands the Parish Councils position – the money will be held until an alternative use is submitted.

- **Correspondence**

1 Gypsy Traveller sites survey of suitable sites is being carried out – Parish Council will be informed of outcome.

2 Community Emergency Plan – Cllr Heeks and Cllr Baber attended a meeting to discuss this issue – a CD is available for all Cllrs to watch – this will be viewed by Cllr Bihlmeier who will circulate if necessary. Newnham is encouraged to have in place its own emergency procedures in a basic outline.

FB

- **Matters raised by Councillors**

Councillor Circulation

1 Emails regarding Meeting Notices/Forums/Training etc are forwarded to Cllrs via email system (hard copies to Cllr Murray by post or via Cllr Baber/Heeks) – Cllrs would like to see the circulation wallet re-start containing Planning Apps/Meeting Notices/Booklets from subscriptions (ie Local Councils Update), copies of relevant letters received via post etc as this ceased with the departure of Cllr Allsopp but has left a noticeable gap in information circulated.

AH/VR

2 Some information is not filtering through from District Council and County Council – Clerks address took ages to be updated on Website and mail is still being sent incorrectly addressed. Cllr Edwards to help investigate this issue.

DE

		Action
Cllr Baber		
1	Barbara's Estate - Nuisance callers around the village letter to be sent to solicitors to make them aware of the distress this is causing some parishioners	VR
2	Foliage on bank along wall belonging to Mike Tinkler – it was agreed that the Parish Council would write to ask for this to be cut back	VR
3	Allotment Land solicitor has been written to we are awaiting for relevant information to be sent back.	
4	Telephone Kiosk adoption of kiosk is being processed	
5	Notice Boards for the village should be delivered in approx 6 weeks	
6	SARA have been contacted regarding the replacement bollards – reply awaited.	
7	Cliff Car Park – notices on order will be in place soon, the area is looking very scruffy with damaged seat and fencing slats missing. It was agreed to replace the fencing around toilet block, a quote is to be obtained.	
8	Style of Minutes items under heading to be numbered plus an Action Column- all Cllrs were in agreement to change the cycle so that minutes will be circulated 7/10 days after meeting beginning January minutes.	
9	Christmas Lighting Letter received re the Christmas lighting/timescale and end result achieved once lights are erected. Can we have a logical timescale for Christmas Lighting this year.	
Cllr Murray		
1	Surface Dean Road surround of man hole has sunk outside Hill House (GL14 1AB) – Letter to be sent to Highways to make them aware.	VR
2	Street Lighting contact number is now on 08000 514 514	
3	Salt Bins (12) none in Queens Acre none in Allsopp Close or Dark Orchard, Cllr Edwards has spoken with Neil Maxfield re the salt bins who advises that lots of villages in same situation and several villages have bought their own. The Parish Council will contact the Highways Dept at Cannop to obtain a quote for buying salt bins.	VR
4	Snow plough warden info not been received from Highways – District Council to be contacted to please send relevant info to Clerk and Mr Murray in future.	VR
5	Clock Tower area exposed wire was covered by Highways (approx 1 metre yellow wire) wire seemed damaged Parish Council need to ascertain that this is safe before road is repaired a letter is to be sent to Highways. The Clock Tower times are different P Council to contact J B Joyce to rectify,	VR
6	Fencing in Churchyard to be repaired – quote to be sought from Mr Morris.	VR
7	It was agreed to try to obtain a new key to electric boxes for Graham	VR
8	Seating – many of the seats in Newnham need repairing/replacing. It was agreed that Cllr Heeks would look into this matter.	
Cllr Samuel		
1	Website – Parish Councillors Info – Names and Telephone Numbers plus Cllrs and phone numbers will be put on	
2	Allotment/Dean Compost – meeting to be held organic allotment to be started and plot to be allocated.	

- 3 Transport consultation process meeting attended - 'Get Talking Transport' questionnaires circulated for Cllrs to complete – must be in by 11th February please. Parish Council need to represent the people in the community that are unable to drive/afford transport. Although the Parish Council have no remit to insist facility is provided they are able to make a case maybe in conjunction with other Parishes in the area, also to encourage a 'community spirit' to overcome these problems. Please consider for future
- 4 Station Road - Parking working group how many parking spaces in village? Meeting with Planning dept to discuss possibility

Cllr Harrison

Enquired about the vehicle strips across the road outside the old Post Office – Cllr Edwards advised they were there to monitor the volume of traffic.

Cllr Edwards

Application from Rob Mann re vacancy – letter read out by Cllr Edwards. Proposed by Cllr Edwards Seconded by Cllr Harrison – all in favour. Parish Council to write letter of acceptance.

VR

Cllr Bihleimer

Footpath Unlawater lane to footbridge with v shaped style – wire at one end is causing the problem can a hole be put in the fence with a guard to prevent injury to dogs – It was agreed to write to Julian Potter (County Council footpaths Dept) regarding this issue.

VR

Meeting closed at 9.25pm