

Environment

Ref	Objective	Action to be taken	Responsibility for delivery	Current situation	Action still to be taken
A1	Determine a clear policy for maintaining awareness of the nuisance and danger of dog fouling	<p>1. Investigate the actions taken by other Parish Councils</p> <p>2. Determine the benefits of creating a marked area on the Playing Fields for dogs avoiding children's play area and football pitches</p> <p>3. Inform any new action to be taken in advance through the Parish Newsletter/ website and notices on the Playing Fields</p> <p>4. Provide clear and consistent signage at both entrances to the Playing Fields that reflects the agreed usage</p> <p>5. Liaise with school to raise children's awareness of the dangers of dog poo and through them create family understanding</p> <p>6. Mount a periodic campaign possibly featuring children's drawings to remind people of the need to pick up after their dogs</p> <p>7. PCSO's role in informing parishioners of their responsibilities is understood and implemented</p>	Parish Council	The Parish Council chairman undertook to implement this part of the Plan and new signs on dog-fouling were installed across the village some of these now need replacing and it is believed that he spoke in detail about these with the PCSO to seek to warn and catch believed offenders. However the differing signs at the South and West entrances to the Playing Fields remain and no decision has been taken as to whether there should be a fenced area for dog walkers.	Items 2, 4, 5 & 6.

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A3	Resolve the concern in the village on the colour and costs of the Christmas lights	<ol style="list-style-type: none"> 1. Establish a working group to review the issue and make recommendations on the most favoured way forward and determine how initial/ongoing funding might be achieved 2. Way forward determined and funding in place 3. Agreed changes (if any) implemented 	Christmas working lights group	<p>Working Group report accepted by the Parish Council</p> <p>Agreement to allow up-lighters in the Chains by the Lord of the Manor</p> <p>Working Group given mandate to proceed. £2,500 Quick Win Funding agreed by District Council for this project.</p> <p>They are currently working with contractors on the actual lighting to be installed and commencing a programme of fundraising</p>	
	Ensure the existing Amenities Groups (and any future initiatives by parishioners that affect the environment of the village) gain the approval of the Parish Council before undertaking any action	<ol style="list-style-type: none"> 1. Parish Council to establish a permanent Environment Group to maintain the appearance of the parish and ensure that existing and future initiatives by parishioners that affect the environment of the village are agreed with the Parish Council, 2. Liaise with & gain the approval of the Parish Council before action is undertaken. 3. Inform parishioners through the Parish newsletter of the Parish Council's responsibilities for maintaining the environment of the parish and the role of the Environment group 	Parish Plan Steering Group	This group has yet to be set up. The proposed Chairman found he was unable to undertake the role	The Parish Plan steering Group are prepared to act as the Environment Group and address the Terms of Reference as set out in the Parish Plan. In so doing seek charitable status so that fundraising for various village events can seek Gift Aid relief where appropriate
A8	Raise awareness of existing re-cycling facilities in the parish and all other parts of the Forest.	<ol style="list-style-type: none"> 1. Environment working group to contact the DC to find out where dedicated sites are situated and what materials are accepted 2. Determine their long-term plans for re-cycling 3. Provide info to show where the various materials can be taken to be re-cycled. 	Environment Group	When Environment Group has been formed to undertake these actions	Parish Clerk to ensure that information on re-cycling and other Green issues are circulated to the Environment Group

Transport and Access to Services

Ref	Objective	Action to be taken	Responsibility for delivery	Current situation	Action still to be taken
B3	Liaise with GCC to determine the likely usage of a train station and additional bus routes (especially late evening from Gloucester)	<p>1 Transport working group be formed to determine what information already exists locally and nationally through other transport feasibility studies</p> <p>2. If a local case study has not been undertaken before, develop the action group to include people living in Littledean, Cinderford, Mitcheldean and some of the villages between Newnham and Lydney to collect sufficient information of the usage of a Park and Ride station at/near Elton Corner</p> <p>3. When this information has been collected (if sufficiently compelling) communicate this to District and County Council and the local MP to seek their active support.</p> <p>4. Determine to whom the case for a station and/or increased bus routes should be made and how best a feasibility study may be drawn up and by whom</p> <p>5. Mount a publicity campaign to create awareness of local transport needs and bring about viable solutions.</p>	Transport working group	<p>Transport Working Group was formed and reported to the Parish Council in November 09</p> <p>With rail transportation in the hands of the Welsh Assembly the Group discovered there is no likelihood of a station being opened between Lydney and Gloucester. The Working Group believe that the only viable way ahead for bus transport is a community scheme. Much work has already been done by volunteers identifying funding under the Rural Development Programme for England (RDPE) They feel the next step should be an expression of interest from the Parish Council and the Working Group recommends that the Parish Council take this step as a matter of urgency.</p>	Parish Council need to ensure that a member attends meetings on the Local Transport Plan as and when they occur

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B5	Work with GCC Highways and the Dept. of Transport to take action to reduce HGV use of the A48	1.Refresh the 'A48 Group' of villages that currently meet with County Highways and seek a united view that to reduce HGV usage is of prime concern to all villages on the A48 1. 2.2. Ascertain information on the transport survey of the Cotswold area from the County Council and its implication to other road users 3.3. When and if a united view is achieved by the 'A48 Group', seek support of District and County Council and the local MP 4.4. Mount a concerted publicity campaign to influence Gloucestershire Highways and the Dept. of Transport to take action	Parish Council	The previous Chairman attended the A48 meetings during his year in office As yet no view on collective action by A48 group	Chairman or other nominee from Parish Council to attend future meetings
B5	Improve the parking situation in Newnham	1.Parish Council to approach Masons to see if they are prepared to open some or all of their car-park 2.Parking working party be set up to survey what other possible sites could be used for parking or where existing usage could be improved.	Parish Council Parking working group	As yet no further dialogue between Parish Council and Masons Parking Working Group reported to the Parish Council in November 09. No areas for additional parking were identified or recommended	In the light of the Parking Working Group's report Parish Council to consider if discussions with the Masons should be re-opened
B6	Improve the safety of pedestrians in Newnham and the effectiveness of zebra crossings	1.Parish Council to ask the Area Transport Manager to conduct a study on road safety in the village with recommendations as to what needs to be implemented to improve pedestrian safety and reduce traffic speed in the village and Ruddle 2.Using the information gained from the Area Transport Manager's report, County Council, District Council and Parish Council representatives to work with County Highways Officer to implement the recommendations made	Parish Plan Steering Group	Neil Maxfield Area Transport Manager undertook a speed survey in the village which showed negligible speeding However an excellent and detailed report by an A level student living in the village using material from the Parish Plan was circulated to all Parish Councillors, this highlighted the need for a Pelican crossing in the village	Having read the report Parish Council to determine if they wish to pursue the recommendation for a Pelican crossing and if so determine where this should best be sited.
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B7	Encourage more people to walk within the parish	<p>1. Parish Council to review the concerns people have in walking along the river from the Cliff to the Ferry</p> <p>2. Determine what action if any can be taken improve this</p> <p>3. Support the action being taken by The Grange management in creating footpaths and signage to reduce the possible risk to their housemates when walking to and from the village</p>	Parish Council	<p>No action as yet has been taken on this matter</p> <p>3. As a result of the Parish Plan the Grange management have been encouraged to take action and a fine footpath is now in place for half the journey to Newnham</p>	<p>Determine the ownership of the land in question and if in private hands find out if permission would be given to public access. If so determine what work needs to be done to make path accessible</p> <p>Parish Council to acknowledge this work by the Grange and seek to encourage them to find ways of completing the footpath.</p>
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Community Safety

Ref	Objective	Action to be taken	Responsibility for delivery	Current situation	Action still to be taken
C4	Achieve better understanding of the role of the Forest North Safer Community team (the Police and Community Safety Officers who look after our area) and how parishioners concerns can best be made known to the police	<p>1. Send a copy of the results of the questionnaire to PC Sian Roberts of the Safer Community team</p> <p>2. Ask members of the Safer Community team to attend the Open Days with display materials to explain his role</p> <p>3. Parish Council to provide PC Sian Roberts and members of the team with a list of 'key individuals' with whom to maintain contact and choose a parishioner to represent the parish on the Forest North Neighbourhood Police Panel.</p> <p>4. Send a copy of the Parish Action Plan to the Local Strategic Partnership (CDRP)</p> <p>5. Invite the Safer Community team to use the Parish Council newsletter/ website as required as a means of communicating the role together with an update of current initiatives etc.</p>	<p>Parish Plan Steering Group</p> <p>Parish Plan Steering Group</p> <p>Parish Council</p> <p>Parish website group</p>	<p>Actioned</p> <p>Actioned – Sian Roberts and her team were present on each of the Open Days</p> <p>Trevor Firman and Mrs Viv Shorney will between them ensure that one of them attends the quarterly meeting of the Forest North Neighbourhood Police Panel These meetings are intended to allow police to collect information from each community to enable them to become more pro-active on issues such as anti-social behaviour, road safety and speeding</p> <p>Actioned</p> <p>Actioned Police links now on website</p>	No further action

Communication

Ref	Objective	Action to be taken	Responsibility for delivery	Current situation	Action still to be taken
D1/2/9	Improve awareness of the Parish Council's role and responsibilities and of activities within the parish	<p>1. The Parish Council to mount a display of their role and responsibilities at Open Days and key Parish events</p> <p>2. Set up and maintain a Parish website</p> <p>3. Parish Council to create and maintain a newsletter both in hard copy format and electronically</p> <p>4. Parish Council to implement the Parish Plan actions by reviewing actions at each Parish Council meeting to ensure actions are reported & working groups identified</p> <p>6. Parish Plan Steering Group to conduct a 6 monthly review of the Parish Plan to ensure its delivery and implement any updating required</p>	<p>Parish Council</p> <p>Website group</p> <p>Parish Council</p> <p>Parish Council</p> <p>Parish Plan Steering Group</p>	<p>Actioned January 09</p> <p>Information on website of role of Parish Council and what it means to be a Parish Councillor</p> <p>Website now up and running</p> <p>Parish minutes displayed each month . Website attracting live interest and updated information by village organisations – compares very favourably with other village websites</p> <p>No action taken as yet.</p> <p>Ongoing review</p> <p>Ongoing with regular meetings of the Parish Plan Steering Group</p>	<p>Parish Council to consider using website for newsletter with a small number of hard copies in library, Post office etc.</p> <p>Determine any action to be taken following this review with Parish Council and how the Parish Plan can be reviewed and refreshed</p>

Leisure

Ref	Objective	Action to be taken	Responsibility for delivery	Current situation	Action still to be taken
E5	Determine the options for a village hall and decide on the best course of action to meet the current and longer term needs of the parish	<ol style="list-style-type: none"> 1 Set up a village hall group to undertake the following roles 2. Familiarise themselves with the feedback from the Parish Plan questionnaire and written comments 3. Review the facilities in the current village venues 4.Consult with all the groups, clubs and societies that currently use the existing facilities 5. Consider the possible longer-term opportunities that might become available 6. Produce a report showing the options with a recommended course of action with estimated costs 	Village hall group	Working Group presented report to Parish Council in November 09	The 3 village venues are working together to bring about the working group's recommendation that the Newnham Club be extended and adapted to make a viable village hall with help from Barbara Pond Village and Community Hall Adviser and Funding Adviser
E8	To ensure that best use is made of the village tennis facilities	<ol style="list-style-type: none"> 1.The Parish Council to contact the person offering to form a user group to determine if there is support 2. If there is support for such a group and they can operate in a way that is acceptable to the Parish Council and other users of the courts, a group be formed 	<p>Parish Council</p> <p>User group</p>	Tennis courts being well used but no support for a formal user group	

Tourism

Ref	Objective	Action to be taken	Responsibility for delivery	Current situation	Action still to be taken
F1	Create parking for visitors to the village	<p>1. See B5, Parish Council to maintain discussions with Masons regarding possible use of their car park</p> <p>2. As also identified in B5 a working party formed to examine if there are additional areas for parking and if existing parking can be improved</p>	<p>Parish Council</p> <p>Parking working group</p>	<p>Already covered under B5 Transport access to services</p> <p>Parking working group unable to identify any additional areas for parking or improvement of existing parking areas</p>	As in B5 Parish Council to talk to Masons when they feel it is appropriate
F1	Create potential visitor awareness of Newnham as an attractive venue	<p>1. Suggest to Newnham businesses that they set up a retail and business forum to enable them to gain strength and support in collective lobbying etc.</p> <p>2. Newnham business forum to convince County Highways to install 'brown' signs at Elton Corner and in Blakeney to highlight Newnham as an historic village with shopping facilities</p> <p>3. Meet with the Tourism Officer for the Forest of Dean to raise awareness of Newnham as a tourism venue and gain recommendations for increasing visitors</p> <p>4. Publish a Newnham leaflet for use by visitors giving details on the history of Newnham and a suggested route with directions to the various shops, restaurants, pubs etc.</p> <p>5. Determine if additional information panels in the village in the existing format or based on the type used in Ross providing details on the history of Newnham, suggested route with signs to the various shops, restaurants, pubs etc. would be of benefit</p>	Newnham business forum	<p>Chris Saunders was and is keen to form a Business Forum meeting the aims in the Parish Plan.</p> <p>Before Christmas he ran a successful Business Breakfast which some 30 village business people attended. Since then personal and business concerns have prevented him from being active in moving this forward but he has recently confirmed that he is still keen to do so</p> <p>The Parish Plan Steering Group have the application form for 'brown' signs and the Parish Council undertook to pay the £200 when and if such an application is made.</p>	<p>If Chris has not made a start within the next couple of months, Parish Plan Steering Group to make contact again and if he is unable to provide the time needed look for an individual or group of people prepared to take this important aspect of the plan forward</p>

Housing

Ref	Objective	Action to be taken	Responsibility for delivery	Current situation	Action still to be taken
G3	The Parish Council to ensure that the village's views clearly established in the Parish Plan survey, for a wide mixture of types of housing in current and any future developments is implemented	<ol style="list-style-type: none"> 1. Inform the District Council and the local Strategic Partnership of the views in relation to future development expressed in the 82% response to the Parish Plan survey 2. Parish Council continue to be vigilant in reviewing plans and forceful in making their views known to District Council and the local Strategic Partnership 	Parish Council	<p>District Council and local Strategic Partnership have been sent copies of the Parish Plan</p> <p>The District Council's views and targets currently hold sway in respect of social housing and little notice if any is taken of the Parish Council's views. Since the Parish Plan was sent to the District Council and the Strategic Partnership the previously agreed plans for Sheens Meadow have been modified to increase the number of houses and the amount of social housing.</p>	District Councillor to ensure that the Parish Council's views as well as those of the District Council are made known.

Business and Economy

Ref	Objective	Action to be taken	Responsibility for delivery	Current situation	Action still to be taken
H6	To maintain the attractive and valuable mix of shops currently existing in the village	<p>1. Invite retailers to display information at the Open Days on the range of products and services they provide</p> <p>2. Either individually or as a group retailers be encouraged to contribute to the setting up of a business 'page' on the parish website</p> <p>3. Encourage all retailers to take an active role in the Retail and Business Forum (see F1)</p>	<p>Parish Plan Steering Group</p> <p>Retail and business forum</p> <p>Retailers</p>	<p>Good displays by many retailers at the Parish Plan Open Days</p> <p>Since the publication of the Parish Plan the delicatessen sadly was forced to close but happily 3 active shops have opened on the former Insurance office site at the corner of Dean Road</p> <p>See G3</p>	
H6	To determine the possibility of having a 24hr cashpoint in the village	<p>1. Survey possible sites & security issues</p> <p>2. Investigate funding involved</p> <p>3. Communicate finding to Parish Council and agree any action to be taken</p>	Retail and Business forum	To date no suitable sites have been found for a cash point and the Post Office are understandably unwilling to raise the considerable amount of money to fund such an operation.	Parish Council to use their newsletter to seek current views and to ask if any High Street householder would be prepared to provide the space required if a bank could be found to maintain it

Updated 8th July 2010